

4. Attach the following specific information to the back of the application:

- Photographs of the project area with street name(s)
- Project Drawings (if available)
- Project Budget (including funds requested, additional funding, in-kind donations)
- List of all Active Community Members, groups or organizations

SIGNATURE OF APPLICANT/LEAD CONTACT PERSON

We certify that the neighborhood group is in full support of this application. We understand that this is a preliminary application and additional information may be required. Staff of the Community Development Department will be available to assist with the development of the plan, budget and construction of this project. Applicant(s) is expected to participate in the full development with the assistance of City Staff and will encourage neighborhood participation with in-kind donations of time, labor, and materials when appropriate. The final decision regarding project approval and funding will be made by the Citizen Advisory Committee.

Print name Primary Group Contact

Print name of Secondary Group Contact

Signature of Primary Group Contact

Signature of Secondary Group Contact

Date

Date

IMPORTANT NOTE: This is a preliminary application only. Once submitted City of Auburn staff will assist you in furthering developing the project and may require more information based on the scope of the project. Applicants are encouraged to secure matching funds in the form of donated labor, materials or cash.

APPROVAL PROCESS: These grants will be reviewed in a first come first-served basis passed on a complete application. Applications will be accepted until program funds are depleted. Award decisions will be approved by the Auburn Citizen Advisory Committee.

Application Checklist

Please complete the attached checklist to help insure that the application is finished.

Minimum project funding: \$ 1,000
Maximum project funding: \$10,000

Group/Organization Information **Yes**
Information complete?

Eligible projects: Must be city-owned property to include but not limited to parks and greenspaces, sidewalks and roadways, walking paths.

Proposed Grant Project **Yes**
Project information/details complete?
Photographs attached?

For mor information please contact:
Community Development Office
333-6601
CDBG@auburnmaine.gov

Neighborhood Participation **Yes** **N/A**
Project Budget complete?
Project team identified?
Appropriate organization signatures?

CDO Staff Sign-Off: _____
Date of Completed App: _____